

Senior Patrol Leader- Troop 420



GENERAL INFORMATION

Type: Elected

Term: 6 months

Reports to: Scoutmaster

Description: The troop is led by its Senior Patrol Leader (SPL). He chairs the Patrol Leader Council and leads meetings and outings. The SPL works closely with the Scoutmaster and serves at the pleasure of the Scoutmaster. He is focused on leading the PLC and Scouts of Troop 420.

Comments: The Senior Patrol Leader is the focal point of the troop. He needs to attend as close to all functions as possible. The position of SPL will require considerable time outside of meetings, outings and activities to properly plan and prepare. The SPL should be able to work closely with the Scoutmaster, be able to have a relationship of mutual friendship and admiration. The SPL must be able to appoint other troop leaders in an impartial manner. He must be able to choose those scouts who are able to fill junior leadership positions, not just his friends or other popular Scouts.

QUALIFICATIONS

Age: 14 yrs or older

Rank: Star or higher

Attendance: Must be an active member of the Troop, meaning has been attending most Troop Meetings and other outings.

PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past. Assist the SPL and Scoutmaster in training junior scout leaders as requested and needed.

Attendance: You are expected to attend

- 75% of all troop meetings (3 of 4 each month),
- 5 of 6 Patrol Leaders' Council meetings and
- At least ½ of all outings, events and service projects.
- If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

Effort: You are expected to give this job your best effort and to use your Scoutmaster and other adult leadership for advice and direction when needed.

GENERAL LEADERSHIP RESPONSIBILITIES

Uniform: Set the example by always wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. *You must call the Scoutmaster if you are not going to be at a meeting or if you have an emergency and cannot attend a meeting, outing or activity you have committed to. You are expected to keep your ASPL informed so that he is ready to assume your responsibilities. This requires you to **"Be Prepared"** and to plan ahead for all Troop functions.

SPECIFIC LEADERSHIP RESPONSIBILITIES

Runs all troop meetings, events and activities with the guidance of the Scoutmaster. Assists the Scoutmaster with the annual program planning conference.

- Have an agenda or backup plan for each meeting or event and share it with the ASPL at least one (1) week in advance of the event.
- Contact people responsible for program items via Scoutbook and remind them of their responsibilities at least one (1) week in advance.
- Meet with the Scoutmaster prior to and immediately after each event or activity to confirm agenda and review Start, Stop, Continue.
- Conduct the meeting or event and direct the activities of other Junior Leaders and Scouts.
- Notify both the Scoutmaster and your ASPL at least one (1) week in advance if you are going to be absent from a meeting or event (genuine emergencies are the only exception!).

Runs the monthly Patrol Leader's Council meeting

- Issue an agenda before the PLC so all can properly prepare for the meeting.
- Conduct the PLC in an orderly fashion and stick to the agenda.
- During the meeting do the following as a minimum:
 - Review the detailed program for the next month.
 - Plan the following month's program in detail.
 - Assign responsibilities for each program item.
 - Discuss the 2-month additional look ahead.

Senior Patrol Leader- Troop 420

Appoints other troop junior leaders with the advice and consent of the Scoutmaster.

- Before making assignments, find out which Scouts need leadership positions for advancement.
- Make selections based on above and the Scouts experience, dependability, requirements and interest in the position to be held.

Mentors other scout leaders.

- Help train and supervise the ASPL, PL(s), Troop Guide(s), Bugler, Chaplain Assistant, Webelos Den Chief, Webmaster and Outdoor Ethics Guide.
- Assigns duties and responsibilities to junior leaders, making sure the responsibilities are delegated throughout the Junior Leader Staff. Communicates these responsibilities to the ASPL for the leadership positions that report to him.
- Assist the Scoutmaster with Junior Leader Training.

Holds **monthly** conferences with the Scoutmaster and each of the troop Leadership positions listed above to evaluate the program, their responsibilities and the performance of their duties.

Participates in **bi-weekly or weekly** conferences with the Scoutmaster to evaluate the program, your responsibilities and the performance of your duties.

Resolves conflicts between troop members in a mature manner, using the EAR (Express, Address, Resolve) method.

Sets a good example for the other Scouts

- Be the first to reflect the scout sign
- Maintain a positive and enthusiastic attitude.
- Exhibit good self-discipline.
- Have an excellent attendance record.
- Meet your obligations on time and with full effort.
- Have fun but not at the expense of everyone (Goofing off without purpose wastes time and loses the interest and respect of the other scouts).

RESOURCES AVAILABLE

Scoutmaster

Committee Chair

Boy Scout Handbook, No. 33105

Junior Leader Handbook, No. 33500A

Fieldbook, No. 33104

Boy Scout Songbook, No. 33224

Boy Scout Requirements, No. 33215C

Troop Program Resources, No. 33588

Troop Program Features, Volumes I, II, and III, Nos. 33110, 33111, 33112

Worksheets from Scoutmaster's Junior Leader Training Kit, No. 34306

Boys' Life magazines

Copy of troop rules and policies

Troop and patrol rosters

Activity calendar (troop, district, council, chartered organization)

First Class—First Year Tracking Sheet, No. 34118A

Campfire Program Planner sheet, No. 33696

Troop Planning Worksheet (from Troop Program Features)

BSA Supply catalog

Senior Patrol Leader- Troop 420

Troop 420 Leadership Contract with _____
(neatly printed name)

Scout's Agreement

I have read the job requirements for the position of **Senior Patrol Leader**. I understand the duties and responsibilities of this position, and I agree to carry them out to the best of my ability. I agree to lead by example, and I make these commitments to my fellow Scouts, the adult leaders, and myself. In addition, I will help other scouts whenever possible; be especially supportive of younger and less experienced scouts and will do my best to have fun while helping the scouts of Troop 420.

If I find that I am unable to meet this commitment, I will promptly ask to be removed from this position. I understand that I will receive FULL leadership credit if I follow the above stated commitments. I may not receive credit if the above commitments are not met.

I will do my best to uphold the duties of this position from _____ (start date) to _____ (estimated end date).

(Signature)

(date)

Approval

(Scoutmaster's Signature)

(date)

This scout has served in this leadership position through (Actual End Date): _____ (Scoutmaster's Initials) _____

Comments: